

VILLAGE OF KEY BISCAYNE
88 WEST MCINTYRE STREET
KEY BISCAYNE, FL 33149

K – 8 EDUCATION ADVISORY BOARD

WEDNESDAY, NOVEMBER 18, 2009 8:45 A.M.
BUILDING, ZONING, AND PLANNING DEPARTMENT
CONFERENCE ROOM, 2ND FLOOR ROOM 250

AGENDA

1. Attendance and Introduction of Board Members and Staff
2. Additions and Deletions to the Draft Agenda
3. Sunshine Law and Public Records: Village Attorney
 - a. Ordinance (See attachment)
 - b. E-Mail Policy and Restrictions
4. K-8 Education Advisory Board: Village Attorney: Purpose and Work Product
 - a. Ordinance that established the Board (print attachment)
5. Draft Meeting Philosophy
 - a. Firm start and finish times for meetings
 - b. Proposed meeting length: 1.5 hours
 - c. Agendas with tasks to be accomplished at each meeting
 - d. Voting on items: no reconsideration of a vote until the end of the process
 - e. Public comments at meeting: in the beginning, end, or at any time?
 - f. Absences: 3 absences from regularly scheduled meetings results in automatic resignation (excludes Board meetings on any other date and subcommittee meetings)
6. Review of Compacts Adopted by other Jurisdictions
 - a. Examples of Compacts (print attachments)
7. Establishment of Monthly Meeting Date and Time
8. Election of Chair and Vice Chair (Staff will prepare the minutes of each meeting. Staff will prepare the agenda in consultation with the Chair)

9. Discussion of attachments sent by Board Members (Charles Viscito)

- a. Castaldi Study
- b. Bathroom, Classroom, and Floor Plan Memorandum
- c. Floor Plan Drawing
- d. Class Size Memorandum

10. Public Comment

11. Adjournment